

NEWBURY LOCAL SCHOOLS
Interdistrict Open Enrollment
Administrative Regulations/Application Procedures

The Newbury Board of Education understands that some students may benefit from an interdistrict, open enrollment policy. Administrative procedures for the transfer of students, based upon the Ohio Revised Code, are outlined below, with specific criteria being consistent with ORC 3313.98.

1. An application for an interdistrict transfer must be submitted to the superintendent's office no earlier than May 1st and no later than the first day of the succeeding school year.

Applications will be acted upon by June 30th if received prior to May 31st and prior to September 7th for all others. One application must be submitted for each student who requests an interdistrict transfer.

Students who move into the interdistrict transfer area after June 30 may apply for open enrollment admission. Such requests will be considered as soon as practicable after they are received, but no later than September 5th. *Enrollment is open during the period October 1 through October 31, and January 1 through January 31.

2. No interdistrict transfer will be permitted if the enrollment of the grade level, class or course being requested exceeds the following:

| <u>Grade</u> | <u>Section</u> | <u>Enrollment Limit</u> |
|--------------|----------------|---|
| K | Per class | 25 |
| 1-3 | Per grade | 50 |
| 4-6 | Per grade | 50 |
| 7-8 | Per section | 25* |
| 9-12 | Per class | Shall be established on a course-by-course basis. |

- Limits for grades 7 and 8 shall be based upon a twenty-five (25) pupil average per section.

3. No student, once accepted, will be displaced should enrollment exceed the limits stated above . If one student in a family is accepted, all students from that family will be accepted unless the incoming student requires special education services that Newbury cannot provide or enrollment limits are reached.

4. All approved transfers in effect for the prior year may be discontinued at the discretion of the Board of Education. However, reasonable efforts will be made to continue the schooling for those open enrollment students who have been approved and desire to continue as open enrollment students. Open enrollment students who have been suspended or expelled a total of 10 days or more during the year will not be accepted as open enrollment students the following year.
5. Applicants shall be considered on a first come, first served basis according to the date the application is received by the superintendent with an assurance that current Newbury students will not be displaced.
6. Applicants may be rejected if the racial balance of either the sending or the receiving school district would be significantly impacted.
7. The Newbury Local Schools may offer transportation to non-resident interdistrict transfer students from an existing bus stop within the boundaries of the Newbury district only. (Transportation from outside of Newbury Local School District to a bus stop within the Newbury Local School District is the responsibility of the parent/guardian of the child.)
8. Interdistrict open enrollment requests will not be approved for students having been suspended or expelled for ten (10) consecutive days or more by the district of residence during the school year in which the application has been made.
9. The Ohio High School Athletic Association (OHSAA) rules apply under open enrollment. Parents and students who participate in open enrollment and are interested in interscholastic competition should have obtained information on their likely athletic status from the OHSAA or their district of residence prior to applying for open enrollment. Newbury assumes no responsibility for an incoming student's athletic eligibility.
10. Student participants will be expected to enter and attend for the full school year.
11. Students accepted under open enrollment must comply with all rules and procedures of the Newbury School District.

NEWBURY LOCAL SCHOOLS
Interdistrict Open Enrollment
Board Policy

The Newbury Local Board of Education, in correlation with Ohio Revised Code 3313.98, shall permit any student from another school district to apply and enroll in the Newbury Local Schools free of any tuition obligation, provided that all requirements of the Ohio Revised Code and all procedures as outlined in the pertinent administrative regulations are met in grades K-12.

The requirements shall include:

1. Application procedures, including deadlines for application and notification of students of any other Ohio districts whenever another district's student's application is approved.
2. Procedures for admission.
3. District student capacity limits by grade level, school building and/or educational program.
4. Provisions giving resident students and previously enrolled students from other districts preference over first time applicants.
5. No requisite that requires academic, athletic, artistic or extra-curricular skills.
6. No limitations on admission of handicapped students, unless services required by a handicapped student's IEP are not available in the district or services to any native handicapped child are negatively impacted or state limits are reached.
7. No requirement that a student be proficient in the English language.
8. No rejection of any applying student because that student has been subject to disciplinary action or procedure, except an applicant who has been suspended or expelled by another district for ten (10) or more consecutive days during the academic year in which application is made.
9. Procedures to ensure the maintenance of an appropriate racial balance in the district's schools.